



Executive Committee Minutes

May 29, 2020

Attendees via Zoom: Brian Deheer - Chair, Dan Moore - Vice Chair, Morris Nesdole – Treasurer, Cleo Reese – Secretary, Janet Pomeroy – Executive Director

1. Call to Order

Brian Deheer called the meeting to order at 1:09 p.m. acknowledging that our watershed is located on Treaty 6, Treaty 8 and Treaty 10 territory and respects the histories, languages, and cultures of First Nations, Métis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our vibrant watershed.

2. Introductions, health and safety, determine if quorum is met.

Quorum was met, and no health or safety issues were brought forward.

3. Review and Approval of Agenda

Morris Nesdole moved to accept the agenda with the following additions and numbering changes:

Add Human Resources Committee Update as 6. h)

Approved by consensus.

4. Approval of Minutes

Cleo Reece moved to accept the Executive Committee Meeting Minutes of September 5, 2019 as presented.

Approved by consensus.

5. Old Business

a) Board Governance Development

An update was given by Janet Pomeroy about the meeting planned on June 1, 2020 with the WPAC northern managers AEP and Alberta Community Development staff to plan the logistics of Virtual Board Development Sessions.

The following items were not discussed in order and the meeting had a recess from 1:58 p.m. to 3:45 p.m. with the following notations:

Dan Moore moved to recess at 1:58 p.m.

Approved by consensus.

Brian Deheer called the meeting back to order at 3:45 p.m.

6. New Business

a) Annual General Meeting (AGM) – Date & Logistics

October 24, 2020 has tentatively been set.

b) Next Board Meeting – Date & Logistics

Sept 17, 2020 has tentatively been set.

c) Member Request for Information

A member's request for the Athabasca Watershed Council's membership list with their emails, addresses, etc. was discussed as it pertained to the Freedom of Information and Protection of Privacy Act, the Societies Act, and information gathered from questions posed to the government offices. Athabasca Watershed Council has never asked permission to release members personal information (contact information).

Motion:

Dan Moore moved to provide the member with the Athabasca Watershed Council Members list (names only).

Approved by consensus.

d) Legal Matter

Brian Deheer had sent out an email with the update from the Lawyer to the Executive Committee members.

e) Integrated Watershed Management Plan (IWMP)

Dan Moore had sent an email with the update to the Executive committee members.

f) Board Member Attendance at Events, Financial Spending Policy

Discussion was held with regards to Brian Deheer's attendance at the March AEP-WPAC meeting in Spruce Grove and the expense claims submitted for such. Discussion included general attendance at events by staff and board members, the Financial

Spending Policy, and the financial position of the AWC in March 2020. The Executive Committee determined that this was matter for the Board of Directors.

g) Financial Report

Janet Pomeroy provided an update to the Executive Committee with the unadjusted financial position as at March 31 as well as the bank statements to date.

h) Human Resources Committee

Morris Nesdole gave a report on the meetings held with the HR Committee and the subjects of: Staff benefit plan, Executive Director performance appraisal, employee handbook review

7. Next Executive Committee Meeting

A date was not determined for the next meeting.

8. Adjournment

Brian Deheer moved to adjourn the meeting at 4:51 p.m.

Approved by consensus