



**Board of Directors
Meeting Minutes
Friday, January 11, 2019
Athabasca Train Station**

Present: Brian Deheer (Chair), Dan Moore (Vice-Chair), Cleo Reece (Secretary), Marv Fyten, Morris Nesdole, Robert Esau, Bob Mitchell, Tim Polzin, Tom Weber, Larry Armfelt, Dave Coish (AEP), Janice Pitman, Robert Holmberg, Sterling Johnson, Janice Linehan (Teleconference), Janet Pomeroy (Executive Director), Lisa Allan (Communications Specialist), Paula Sawatzky (Admin).

Regrets: Greg Piorkowski, Marcel Ulliac (Treasurer), Robert Grandjambe, Lavone Olson, Bill Grieve.

1. Call to Order

Brian Deheer called the meeting to order at 10:07 a.m. acknowledging that we were in Treaty 6 territory, the traditional territory and a traditional meeting ground and home for many Indigenous Peoples including Plains Cree, Woodland Cree, Beaver Cree, Saulteaux, Niisitapi (Blackfoot), Métis, and Nakota Sioux Peoples. He also acknowledged that we were close to the boundary for the Treaty 8 territory of the Woodland Cree, Dunneza (Beaver) and the Dene.

ACTION: Lisa Allan and Cleo Reece to review the practice of acknowledgement of traditional territories and to circulate the information to the board.

2. Introductions, health and safety, determine if quorum is met.

Quorum was met, round table introductions were exchanged, and health and safety issues were addressed. The Train Station is currently under construction so please note that there is dust in the air and several extension cords on the floor creating possible tripping hazards.

3. Review and Approval of Agenda

Changes to the agenda:

Add 10. a) Digitizing Files

Add 10. B)) Possible Change of Address

MOTION: Brian Deheer moved to table item 6. b) in “New Business” (Preliminary Terms of Reference for Economic Study to the next Board Meeting.) **Approved by consensus.**

MOTION: Morris Nesdole moved to approve the agenda as amended.

Approved by consensus.

Please note that there was a slight variance in the order that some agenda items were discussed.

4. Approval of Minutes

a) Board Meeting Minutes – November 16, 2018

MOTION: Robert Holmberg moved to approve the minutes as amended.

(Corrected 5. a) Workplan to read “...developing the directory” as well as “...pursuing an economic study”.)

Approved by consensus.

5. Old Business

a) Workplan 2018 – 2019 Progress Report

Highlights on the current Workplan included progress on projects, the WRRP grant application, partnership with Science Outreach, held Athabasca open house during ‘Moonlight Madness’, a photo contest and the Municipal “Ask” letters.

ACTION: Janet Pomeroy to add Summer Villages to the list of municipal organizations that will be canvassed for donations.

MOTION: Robert Holmberg moved to accept the Workplan as information.

Approved by consensus.

b) Bylaws

The review resulting from the Board Members submitted comments was not completed due to time constraints. Board members were given a one week extension to submit their comments on the AWC Bylaws.

MOTION: Morris Nesdole moved to table the Bylaw discussion to the next meeting.

Approved by consensus.

MOTION: Bob Mitchell moved to schedule the next Board Meeting to Monday, February 11, 2019 at 9:00 a.m. at the Train Station.

Approved by consensus.

6. New Business

a) 2019-2021 Strategic Plan

MOTION: Morris Nesdole moved to accept the 2019-2021 Strategic Plan Long Term Goals and Three-Year Goals with the amendment to Long Term Goal #3, to read "healthy and active relationships" (remove the word "strong").

Approved by consensus.

b) Preliminary Terms of Reference for Economic Study

- Tabled to next Board meeting (see Approval of Agenda)

c) Committees and New Board members

MOTION: Robert Esau moved to appoint Bob Mitchell to the HR Committee.

Approved by consensus.

7. Reports

a. Executive Committee

The Executive Committee Report was presented along with minutes from their January 4, 2019 meeting.

MOTION: Robert Esau moved to accept the Executive Committee report and meeting minutes as information. **Approved by Consensus**

b. Finance and Fundraising Committee (F&F)

The Finance and Fundraising Committee Report was presented along with minutes from their January 4, 2019 meeting.

MOTION: Marv Fyten moved to accept the Finance and Fundraising Committee report and meeting minutes as information. **Approved by Consensus**

c. Technical Committee

Dan Moore reported that the Technical Committee was not ready to have their scheduled IWMP Meeting yesterday (January 10, 2019), but will reschedule the meeting with input from the other Committee members.

d. Communications, Education and Community Engagement Committee

The CECE Committee reported that their next meeting will be held on Friday, January 25, 2019.

ACTION: Staff to include Municipal Forum Debriefing on the CECE Agenda

e. Human Resources Committee

The Human Resources Committee will be meeting on Monday, January 21, 2019.

f. Executive Director's Report

Janet Pomeroy presented a written report.

MOTION: Morris Nesdole moved to accept the report as information.

Approved by consensus.

g. Communications Specialist's Report

Lisa Allan presented a written report.

MOTION: Robert Holmberg moved to accept the report as information.

Approved by consensus.

h. Detail Financial Report Listing to December 31, 2018

Janet Pomeroy presented the detailed financial report.

MOTION: Morris Nesdole moved to accept the report as information.

Approved by consensus.

i. Financial Report Year to date vs Budget and Projection to yearend.

Janet presented the Financial Report Year to date (December 31, 2018) and the Budget and Projection to yearend. The AWC is projected to have a deficit of over \$5000.

Other possible sources of revenue include a Donation from Alpac as well as from the Loblaw Water Fund.

ACTION: Cleo Reece to investigate the Loblaw's Water Fund

ACTION: Lisa Allen to investigate the Alpac Community Enhancement Program

MOTION: Robert Esau moved to accept the Financial Report as information.

Approved by Consensus

8. Correspondence Received

No correspondence was presented.

9. Set Meeting Dates, Locations and Times

a. Meetings: (3:20 – 3:40 p.m.)

- i. AGM Set for May 25, 2019 – Hinton or area
- ii. HR Committee Meeting – January 21, 2019
- iii. Finance Committee Meeting – January 28, 2019
- iv. Communications, Education and Community Engagement – January 25, 2019

v. Technical Committee – TBD

vi. Board – February 11, 2019

10. Roundtable Discussion and Meeting Evaluation

a) Digitizing of AWC files

The possible digitization of AWC files was discussed, but it was noted that the bulk of AWC documents are already electronic.

b) AWC Address

Adding the phrase “Old Train Station” to the AWC address and then copywriting the same was discussed. Janet Pomeroy informed the group that it was not possible to copywrite an address.

c) Reporting “In-kind” Donations

After a brief discussion, it was determined that the amount of “In-kind” Donations should be reported on quarterly.

ACTION: Admin to add item to Board Meeting Agendas

All were given the opportunity to provide their input, evaluation and thoughts regarding the council, the direction, the work of the staff, upcoming events and the meeting.

11. Adjournment

Tom Weber moved to adjourn at 4:11 p.m.

Approved by consensus.

Brian Deheer

Brian Deheer, Chair

Marcel Ulliac

Marcel Ulliac, Treasurer

26 March 2019

Date

26 March, 2019

Date