



**Board of Directors – Minutes
Thursday, July 12, 2018
Athabasca Train Station**

Present: Brian Deheer, Tim Polzin, Marv Fyten, Marcel Ulliac, Dan Moore, Morris Nesdole, Janice Pitman, Larry Armfelt, Robert Holmberg, Cleo Reese, Greg Piorkowski (teleconference), Tom Weber (teleconference), Dave Coish (AEP), Janet Pomeroy (Executive Director), Marie Bay Breiner (Outreach Coordinator).

Regrets: Janice Linehan, Robert Esau, Sterling Johnson, Lavone Olson, Terry Sheehan.

1. Call to Order

Brian called the meeting to order at 10:05 a.m. acknowledging that we were in Treaty 6 territory, the traditional territory and a traditional meeting ground and home for many Indigenous Peoples including Plains Cree, Woodland Cree, Beaver Cree, Saulteaux, Niisitapi (Blackfoot), Métis, and Nakota Sioux Peoples. He also acknowledged that we were close to the boundary for the Treaty 8 territory of the Woodland Cree, Dunneza (Beaver) and the Chipewyan.

2. Introductions, health and safety, determine if quorum is met.

Quorum was met and round table introductions were exchanged.

3. Review and Approval of Agenda

Addition to the agenda:

8. f) Membership form from Barrhead County Council.

8. g) Letter – Marv Fyten.

MOTION: Tim moved to approve the agenda as amended.

Approved by consensus.

4. Approval of Minutes

a) Board Meeting Minutes – June 16, 2018

MOTION: Morris moved to approve the minutes as amended. **Approved by consensus.**

5. **Old Business**

a) Workplan 2018 – 2019 Update and prioritization

MOTION: Robert moved that Administration present a prioritized work plan 2018-19 with progress updates to subsequent Board meetings. **Approved by consensus.**

b) Budget 2018 – 2019

The draft budget was presented to the board showing a deficient of \$13,700.

MOTION: Marcel moved to amend the fiscal budget by adjusting donation/grant income to \$5,000 and that the following cuts be made: \$1,700 be cut from total staffing, \$4,700 from Board meetings, \$700 from Executive Committee meetings, \$100 from Finance Committee meetings, \$200 from Human Resources Committee meetings, \$1,000 from Watershed literacy and \$300 from Stakeholder engagement totaling \$13,700 thereby balancing the budget. **Approved by consensus.**

The meeting broke for lunch 12.09 p.m. and reconvened at 1:03 p.m.

c) Vacant Board Seats

Discussion was held regarding the three vacant board seats and how to fill them.

Discussion was also held regarding Greg Piorkowski's position.

MOTION: Robert H moved to appoint Greg Piorkowski as interim board member until the next AGM. **Approved by consensus.**

d) Election of Executive Committee

(i) Treasurer

Janice Pitman nominated Marcel Ulliac for the position of Treasurer.

MOTION: Tim moved to cease nominations. **Approved by consensus.**

MOTION: Janice Pitman moved to appoint Marcel Ulliac as treasurer.

Approved by consensus.

e) Final Committee Member Determination

(i) Finance and Fund-raising Committee

Members: Marcel Ulliac, Tim Polzin and Tom Weber. Marcel Ulliac is Chair.

(ii) Technical/IWMP Committee

Members: Robert Esau, Cleo Reese, Greg Piorkowski, Janice Pitman, Janice Linehan, Marcel Ulliac, Dan Moore, Marv Fyten and Sterling Johnson. Dan Moore is Chair.

(iii) Communications and Community Engagement Committee

MOTION: Tim moved to add Janice Pitman to the Communications and Community Engagement Committee. **Approved by consensus.**

Members: Cleo Reese, Lavone Olson, Robert Holmberg and Janice Pitman. Lavone Olson will be approached to see if she would consider taking the position of Chair.

(iv) Human Resources Committee

Members: Tom Weber, Marv Fyten and Robert Esau. is Chair.

f) Governance vs Working Board Consensus

MOTION: Janice Pitman moved that the executive committee review of the AWC bylaws and process guidelines for the Athabasca Watershed Council and report any recommended changes back to the board. **Approved by consensus.**

6. New Business

a) Charitable Status for AWC-WPAC

MOTION: Marcel moved that administration further investigate the charitable status options for the Athabasca Watershed Council and report back to the board.

Approved by consensus.

b) Board Member per diem (honorarium)

Discussion held.

c) 2020 WPAC Summit

MOTION: Robert H moved that the Athabasca Watershed Council host the WPAC summit 2020, subject to the co-sponsorship and or involvement from Albert Water Council.

Approved by consensus.

MOTION: [REDACTED] moved that Administration provide a draft budget for the summit hosted in Jasper, Athabasca or Fort McMurray.

Approved by consensus.

7. Reports

a) 2018 WPAC Summit Peace River

(i) Brian Deheer – Brian has submitted a written report.

(ii) Janet Pomeroy – Janet has submitted a written report.

(iii) Marie Breiner – Marie’s report is part of the Outreach Coordinator’s report.

b) Executive Committee

One meeting was held where the agenda for this meeting was approved.

c) Finance and Fund-raising Committee

One meeting was held on June 1, 2018 where the budget, reporting and the grant was discussed.

d) Technical (IWMP) Committee

The committee meet on June 15, 2018. The focus was on reviewing the draft Terms of Reference for the plan. Discussion was held regarding consensus based decision making and a presentation of the BAILS project was presented by Petra Rowell.

e) Communications and Community Engagement Committee

No meeting held.

f) Human Resources Committee

No meeting held.

g) Executive Director’s Report - a written report was submitted. Gregoire Lake

Management plan project slide show was also presented.

h) Outreach Coordinator’s Report - a written report was submitted.

8. Correspondence Received

a) Alberta Water Council – Letter and 2017 Annual Report

- b) Brokerlink – letter indicating there was an error on our insurance renewal documents with respect to Professional d002 Nonprofit D&O Coverages. Correcting documents will follow.
- c) Government of Alberta – Statement of Deposit – first installment of our AEP grant \$161,000 was deposited on June 28, 2018.
- d) Lac La Biche County – Appointment of Councillor Sterling Johnson to the Lower Athabasca Watershed Committee.
- e) AEP – Jenna Curtis – Final Reporting Deadline for the 2017-2018 Grant extension to July 16, 2018.
- f) Barrhead County Council Organizational Membership form and appointed councillor.
- g) Letter - Marv Fyten.

9. Set Meeting Dates, Locations and Times

a) Board Meetings:

(i) Municipal Outreach and Board Meeting

Municipal Forum confirmed date: November 17, 2018.

Location: Westlock

Board meeting confirmed date: September 28, 2018.

Location: Westlock or Athabasca.

Mike Nemeth from Alberta WaterSMART will give a presentation about the project done on the Athabasca River Basin by Alberta WaterSMART.

(ii) Strategic Planning Session

Confirmed date: Nov 16, 2018

Location: Westlock or Athabasca.

(iii) Workplan, Budget, AEP Grant Application 2019-2020 Board Meeting

Confirmed date: Jan 10-11, 2019

Location: Athabasca Train Station

b) Committee Meetings:

(i) Executive Committee

Date: 10 a.m. August 17, 2018

(ii) Finance Committee

The next meeting date will be determined by the Chair of the Finance committee.

(iii) Technical - IWMP Committee

The next meeting date will be determined by the Chair of the Technical – IWMP committee.

(iv) Communication and Community Engagement Committee

The next meeting date will be determined by the Chair of the Communication and Community Engagement Committee.

(v) Human Resources Committee

(vi) The next meeting date will be determined by the Chair of the Human Resources Committee.

10. Roundtable Discussion and Meeting Evaluation

All were given the chance to provide their input and thoughts regarding the council, the direction, the work of the staff and the meeting.

11. Adjournment

Morris moved to adjourn at 4.13 p.m.

Approved by consensus.

Board Chair:_____ **Date:**_____

Secretary/Treasurer:_____ **Date:**_____