# ATHABASCA WATERSHED COUNCIL Financial Statements Year Ended March 31, 2017

# ATHABASCA WATERSHED COUNCIL Index to Financial Statements Year Ended March 31, 2017

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> July 10, 2017 Edmonton, Alberta

#### **REVIEW ENGAGEMENT REPORT**

To the Members of Athabasca Watershed Council

We have reviewed the statement of financial position of Athabasca Watershed Council as at March 31, 2017 and the statements of revenues and expenditures, changes in net assets and cash flow for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of inquiry, analytical procedures and discussion related to information supplied to us by the society.

A review does not constitute an audit and, consequently, we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

The financial statements for the year ended March 31, 2016 were reviewed by another accounting firm and are presented for comparative purposes only.

Kingston Ross Pasnak LLP

Chartered Professional Accountants

Kingston Rost Pamak LLP

## ATHABASCA WATERSHED COUNCIL Statement of Financial Position March 31, 2017

(Unaudited)

|   | 7                                     | 2017                    |    | 2016                  |
|---|---------------------------------------|-------------------------|----|-----------------------|
| ASSETS  |                                       |                         |    |                       |
| CURRENT   |                                       |                         |    |                       |
| Cash  | \$                                    | 60,705                  | \$ | 55,300                |
| Goods and Services Tax recoverable  |                                       | 11,542                  |    | 10,572                |
| Prepaid expenses  |                                       | 1,619                   |    | 1,619                 |
|   |                                       | 73,866                  |    | 67,491                |
| EQUIPMENT (Note 3)  | ENT (Note 3)                          | 181                     |    | 403                   |
|   | \$                                    | 74,047                  | \$ | 67,894                |
| CURRENT Accounts payable and accrued liabilities Deferred income Withholdings payable | \$                                    | 9,362<br>7,750<br>1,744 | \$ | 3,989<br>8,279<br>435 |
|   |                                       | 18,856                  |    | 12,703                |
| NET ASSETS  |                                       |                         |    |                       |
| General fund  |                                       | 55,009                  |    | 54,788                |
| Equity in equipment fund  | · · · · · · · · · · · · · · · · · · · | 182                     |    | 403                   |
|   |                                       | 55,191                  |    | 55,191                |
|   | \$_                                   | 74,047                  | \$ | 67,894                |

ON BEHALF OF THE BOARD

Director

See notes to financial statements Athabasca Watershed Council

## ATHABASCA WATERSHED COUNCIL Statement of Changes in Net Assets Year Ended March 31, 2017

|  | General<br>Fund     | vested in quipment        | 2017        | 2016              |
|--|---------------------|---------------------------|-------------|-------------------|
| NET ASSETS - BEGINNING OF YEAR<br>Amortization | \$<br>54,788<br>221 | \$<br>403 <b>\$</b> (221) | 55,191<br>- | \$<br>55,191<br>- |
| NET ASSETS - END OF YEAR                       | \$<br>55,009        | \$<br>182 \$              | 55,191      | \$<br>55,191      |

# ATHABASCA WATERSHED COUNCIL Statement of Revenues and Expenditures For the Year Ended March 31, 2017

|   | 2017                                    | 2016      |
|---|---|-----------|
| REVENUE   |   |           |
| Grant revenue                                       | \$ 132,823                              | \$ 91,721 |
| EXPENSES  |   |           |
| Salaries and wages                                  | 61,265                                  | 4,555     |
| Travel  | 21,978                                  | 21,853    |
| Honorariums   | 16,875                                  | 13,645    |
| Office  | 6,195                                   | 4,088     |
| Professional fees                                   | 6,175                                   | 11,472    |
| Rental  | 5,600                                   | 20,572    |
| Telephone   | 4,173                                   | 1,070     |
| Advertising and promotion                           | 3,313                                   |           |
| Business taxes, licenses and memberships            | 3,130                                   | 1,532     |
| Insurance   | 1,772                                   | 1,883     |
| Goods and Services Tax expense                      | 1,128                                   | 1,144     |
| Meetings and conventions                            | 801                                     | 2,600     |
| Interest and bank charges                           | 241                                     | 83        |
| Amortization  | 221                                     | 804       |
| Repairs and maintenance                             | 3 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 | 1,209     |
| Sub-contracts                                       | <u>.</u>                                | 4,501     |
|   |   | 341       |
| Supplies Board appreciation                         |   | 401       |
|   | 132,867                                 | 91,753    |
| DEFICIENCY OF REVENUE OVER EXPENSES FROM OPERATIONS | (44)                                    | (32)      |
| OTHER INCOME<br>Interest income                     | 44                                      | 32        |
| EXCESS OF REVENUE OVER EXPENSES                     | \$ -                                    | \$ -      |

Statement of Cash Flow

Year Ended March 31, 2017

|   | 2017                                  |    | 2016  |
|---|---------------------------------------|----|---|
| OPERATING ACTIVITIES  Excess of revenue over expenses   | \$                                    | \$ |   |
| Item not affecting cash: Amortization of equipment  | 221                                   |    | 804   |
|   | 221                                   |    | 804   |
| Changes in non-cash working capital: Accounts receivable Goods and services tax receivable Prepaid expenses Accounts payable and accrued liabilities Deferred income Withholdings payable | (970)<br>-<br>5,374<br>(529)<br>1,309 |    | 9,427<br>(10,572)<br>264<br>990<br>8,279<br>435 |
|   | 5,184                                 |    | 8,823   |
| INCREASE IN CASH  | 5,405                                 |    | 9,627   |
| CASH - BEGINNING OF YEAR  | 55,300                                | 16 | 45,673  |
| CASH - END OF YEAR  | \$<br>60,705                          | \$ | 55,300  |

## Notes to Financial Statements Year Ended March 31, 2017

(Unaudited)

#### 1. PURPOSE OF THE THE MAJOR OBJECTIVES OF THE SOCIETY

Athabasca Watershed Council (the "Society") is a registered not-for-profit organization incorporated provincially under the <u>Societies Act</u> of Alberta on August 21, 2009. The Society is exempt from the payment of income tax under Section 149(1) of the <u>Income Tax Act</u>. Accordingly there is no provision for income taxes in these financial statements.

The major objectives of the Society are to provide timely, credible information about the Athabasca Watershed and to promote plans for a healthy watershed.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. Significant accounting policies observed in the preparation of the financial statements are summarized below.

#### Revenue recognition

Athabasca Watershed Council follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Donations are recorded on the date they are received by the Society.

#### Financial instruments

All financial instruments are initially measured at fair value, and, unless otherwise noted, the society subsequently measures its financial instruments at amortized cost.

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## ATHABASCA WATERSHED COUNCIL Notes to Financial Statements Year Ended March 31, 2017

(Unaudited)

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Equipment

Equipment is stated at cost or deemed cost less accumulated amortization. Equipment is amortized over its estimated useful life at the following rates and methods:

| Computer equipment     | 3 years | straight-line method |
|------------------------|---------|----------------------|
| Furniture and fixtures | 3 years | straight-line method |

In the year of purchase, amortization on equipment is taken at one half of the normal amount.

Equipment acquired during the year but not placed into use are not amortized until they are placed into use.

#### Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates. Actual estimates pertain to amortization of property and equipment.

#### 3. EQUIPMENT

|   | Cost                  | <br>cumulated<br>nortization | Net | 017<br>book<br>alue | Ne | 2016<br>t book<br>alue |
|---|-----------------------|------------------------------|-----|---------------------|----|------------------------|
| Computer equipment Furniture and fixtures | \$<br>15,488<br>5,774 | \$<br>15,307<br>5,774        | \$  | 181                 | \$ | 403                    |
| Turriture and fixtures                    | \$<br>21,262          | \$<br>21,081                 | \$  | 181                 | \$ | 403                    |

## Notes to Financial Statements

Year Ended March 31, 2017

(Unaudited)

#### 4. DEFERRED INCOME

The deferred contribution amounts relate to grant monies received from the Alberta Government during the current year that were not spent. As such, these contributions will be recognized as revenue once the Society incurs expenses.

|  | 2017                                | 2016                          |
|--|-------------------------------------|-------------------------------|
| Balance, beginning of year<br>Funds received<br>Revenue recognized | \$<br>8,278<br>131,766<br>(132,294) | \$<br>-<br>99,999<br>(91,721) |
| Balance, end of year   | \$<br>7,750                         | \$<br>8,278                   |

#### 5. RELATED PARTY TRANSACTIONS

The following is a summary of the council's related party transactions:

|  | 2017                 |    | 2016           |  |
|--|----------------------|----|----------------|--|
| Brian Deheer  Board Member  Reimbursed expenses  Honorarium    | \$<br>4,859<br>1,350 | \$ | 2,845<br>1,500 |  |
|  | 6,209                |    | 4,345          |  |
| Carolyn Campbell  Board Member  Reimbursed expenses            | \$<br>487            | \$ | 1,954          |  |
| Dave Loyle  Board Member  Reimbursed expenses  Honorarium      | :                    |    | 366<br>300     |  |
|  |                      |    | 666            |  |
| Donna Mendisohn  Board Member  Reimbursed expenses  Honorarium | •                    |    | 2,814<br>300   |  |
|  |                      |    | 3,114          |  |

(continues)

## Notes to Financial Statements

Year Ended March 31, 2017

(Unaudited)

| RELATED PARTY TRANSACTIONS (continued) | 2017  | 2016 |
|--|-------|------|
| Doug Badger                            |       |      |
| Board Member                           |       |      |
| Reimbursed expenses                    |       | 5,10 |
| Honorarium                             | -     | 1,05 |
|  | •     | 6,15 |
| Doug Kariel                            |       |      |
| Board Member                           |       |      |
| Reimbursed expenses                    | 264   | 1,06 |
| Honorarium                             | •     | 1,35 |
|  | 264   | 2,41 |
| Gary Horton                            |       |      |
| Board Member                           |       |      |
| Reimbursed expenses                    | 253   | 1,77 |
| Honorarium                             | 450   | 1,12 |
|  | 703   | 2,89 |
| Janice Pitman                          |       |      |
| Board Member                           |       |      |
| Reimbursed expenses                    | 1,378 | 1,72 |
| Honorarium                             | 1,050 | 2,10 |
|  | 2,428 | 3,82 |
| Kai Ma                                 |       |      |
| Board Member                           |       |      |
| Reimbursed expenses                    | •     | 6    |
| Marvin Fyten                           |       |      |
| Board Member                           |       | _    |
| Reimbursed expenses                    | 968   | 2    |
| Honorarium                             | 1,125 | 6    |
|  | 2,093 | 8    |

(continues)

## Notes to Financial Statements

Year Ended March 31, 2017

(Unaudited)

| RELATED PARTY TRANSACTIONS (continued) | 2017      | 2016       |
|--|-----------|------------|
| Morris A. Nessdole                     | 2017      | 2010       |
| Board Member                           |           |            |
| Reimbursed expenses                    | 860       |            |
| Honorarium                             | 900       | <u> </u>   |
|  | 1,760     | _          |
| Robert Holmberg                        |           |            |
| Board Member                           |           |            |
| Reimbursed expenses                    | 428       | ·          |
| Honorarium                             | 750       | -          |
|  | 1,178     | <u>- 1</u> |
| Robert Yontz                           |           |            |
| Board Member                           |           |            |
| Reimbursed expenses                    | · ·       | 19         |
| Honorarium                             | <u> </u>  | 525        |
|  | <u> </u>  | 716        |
| Terry Sheehan                          |           |            |
| Board Member                           |           |            |
| Reimbursed expenses                    | 202       | 548        |
| Honorarium                             | 525       | 525        |
|  | 727       | 1,070      |
| Thomas Polzin                          |           |            |
| Board Member                           |           |            |
| Reimbursed expenses                    | 1,068     | 4,038      |
| Honorarium                             | 825       | 1,65       |
|  | 1,893     | 5,688      |
| Tom Weber                              |           |            |
| Board Member                           |           |            |
| Reimbursed expenses                    |           | 3,17       |
| Honorarium                             | <u> </u>  | 900        |
|  | <u> </u>  | 4,07       |
|  | \$ 17,742 | \$ 38,472  |

These transactions are in the normal course of operations and are measured at the exchange amount which is the amount of consideration established and agreed to by the related parties.

## Notes to Financial Statements

Year Ended March 31, 2017

(Unaudited)

#### 6. FINANCIAL INSTRUMENTS

The society is exposed to various risks through its financial instruments. The following analysis provides information about the society's risk exposure and concentration as of March 31, 2017. Unless otherwise noted, the society's risk exposure has not changed from the prior year.

#### (a) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The society is exposed to this risk mainly in respect of its receipt of funds from its Grant and donation providers.

#### 7. ECONOMIC DEPENDENCE

The Society relies heavily on monies provided by the Provincial Government. Should the Government decide to cease its funding of the Society, it would be unlikely that the Society would continue to function.

#### 8. COMPARATIVE FIGURES

The prior year comparative figures were reviewed by another firm of public accountants.