



Executive Committee – Meeting Notes
September 27, 2016, 7:30 AM
via Conference Call

Attending: Brian Deheer, Tim Polzin, Jason Ponto (Admin Coordinator)

1. Quorum and Call to Order – Brian

The meeting did not have quorum.

2. Treasurer/Finance/F&FC Update – Tim

Nothing to report.

3. Communication & Community Engagement Committee Update – Janice

Nothing to report.

4. Technical Committee Update – Brian

Petra Rowell has developed a project proposal for the SOW Summary. The proposal is currently under review by the technical committee. If the proposal is accepted, there will be a need to develop a contract.

5. H.R. Committee Update – Brian

Nothing to report.

6. Admin Coordinator Update – Jason

a. Letter to Colin Piquette

Nothing to report.

ACTION: Brian will review the letter for discussion at the next executive meeting.

b. WPAC Summit booklet contribution

Jason presented a draft 2-page document for inclusion in a booklet being developed for the WPAC Summit. There was a discussion about potential revisions.

c. NALMS conference

Jason presented a budget for the NALMS conference.

ACTION: Jason will send information about the conference to Tim and Tim will circulate a message to the board.

d. Voyageur canoe trip documentary

Jason presented ideas for a documentary film project.

7. GoA Program / Funding / Planning Update – Brian / Jason

a. 2016-17 Work plan

Jason has revised the work plan.

ACTION: Brian will review the work plan; Jason will make any necessary revisions and present it to the executive committee at the next meeting.

8. Collaborations and Event Updates

a. WaterSMART ARBI

Jason presented an overview of the Working Group meeting held in Edmonton on September 22.

b. Grand Opening Event

The BBQ will tentatively be held on the afternoon of October 15th.

9. Board Meeting, November 24-25 - All

a. Location

Meeting facilities have been booked in Spruce Grove for November 24-25.

ACTION: Jason will send a message to the board to confirm the time and place.

Next Committee Meeting: TBD.