



**Board of Directors – Meeting Minutes
February 3, 2017
Maple Room
Athabasca University
Athabasca, AB**

Attending: Brian Deheer, Dan Moore, Garry Horton, Jamie Giberson, Janice Pitman, Marv Fyten, Robert Holmberg, Doug Kariel, Larry Armfelt, Morris Nesdole, Abdi Siad-Omar, Carolyn Campbell (via telephone), Jason Ponto (Administrative Coordinator)

Regrets: Janice Linehan, Terry Sheehan, Tim Polzin

Friday, February 3, 2017

1. Call to Order

Brian called the meeting to order at 9:35am.

2. Review and Approval of Agenda

MOTION: Morris moved to approve the agenda as presented. Robert seconded. **Approved by consensus.**

3. Review Action List and Approve Board meeting minutes: January 12, 2017

MOTION: Garry moved to accept the action item list as information. Marv Seconded. **Approved by consensus.**

MOTION: Larry moved to approve the minutes from the January 12 board meeting as amended. Garry seconded. **Approved by consensus.**

4. Business Arising

ACTION: Jason will circulate finalized letter to LNLSS to the board.

ACTION: Jason will add an “action taken” column to the action item list.

5. Review of Three Year Strategic Plan (2017-19)

Jason presented an overview of the draft strategic plan. The plan was discussed and revisions were suggested.

Janice P joined the meeting at 10:11. Dan joined the meeting at 10:21. Carolyn left the meeting at 11:30. Brian called for a lunch break at 12:22. The meeting reconvened at 1:04. Carolyn re-joined the meeting at 2:40. Dan left the meeting at 3:00.

MOTION: Doug moved to approve the three year strategic plan as amended. Morris seconded. **Approved by consensus.**

6. Voyageur Canoe Brigade Events Committee

A meeting between the Voyageur Canoe Brigade Society and representatives from participating municipalities is scheduled for February 6. Jason plans to attend.

7. AB Ecotrust 2017 Environmental Gathering

Jason described the event and suggested that it would be a good opportunity for networking and information gathering.

MOTION: Morris moved that up to three people from the AWC attend AB Ecotrust's 2017 Environmental Gathering. Seconded by Robert. **Approved by consensus.**

8. Executive Committee Update

a. Chair's report

Brian reported that the Executive Committee has not met since the January 12 board meeting. Walter Quinn has stepped down from the board.

b. Vice Chair's Report

No report given.

c. Treasurer's Report

No report given.

d. Secretary's Report

Nothing to report.

9. Admin Coordinator Update

Jason reported that he presented an introduction to the AWC to the Alberta Association of Municipal Districts and Counties (AAMD&C) District 3 on January 16. He attended the WPAC Managers' meeting in Red Deer on January 17. He summarized key messages regarding changes to the WPAC funding model, including the shift towards a three-year funding model. He has been meeting with web developers and collecting proposals for a redesigned website. He attended the WaterSMART Working Group meeting in Edmonton on January 26 and the AER ABR Panel meeting in Fox Creek on January 31 and February 1.

10. Technical Committee Update

a. SOW Summary

Jason received a first draft of the SOW Summary and circulated it to the technical committee and C&CE committee. They will suggest major revisions to the document.

11. Communications and Community Engagement Committee Update

The C&CE Committee hopes to schedule outreach events in a few communities to present Jason's "Introduction the AWC" presentation and Robert's "Athabasca River Basin"

Presentation. The first event would be in Whitecourt and another might be held in Fort McMurray.

ACTION: Jason will work with the C&CE Committee to develop a newsletter.

12. HR Committee Update

Brian reported that the HR Committee is working on a contract for a salaried position. They have completed the overtime agreement.

13. Round Table

Robert noted that there is a need for a human population estimate in the basin. Jamie requested that a financial statement be presented at each meeting. Brian suggested that an item related to the AGM Planning committee be added to the next board meeting agenda.

ACTION: Jason will circulate the IWMP Planning guide.

14. Confirm date and location of next board meeting

The next meeting will be held in Athabasca on Monday, February 27.

15. Adjournment

MOTION: Morris moved to adjourn the meeting. **Approved by consensus.**

Brian adjourned the meeting at 4:26.