



**ATHABASCA WATERSHED COUNCIL**  
**4<sup>th</sup> ANNUAL GENERAL MEETING**  
**Minutes of Meeting**

**June 1, 2013**

**Seniors Circle**

**5212-50 Street, Whitecourt, Alberta**

**9:30 a.m. to 11:40 p.m.**

**(DRAFT to be adopted at the 2014 AGM)**

**Meeting Objectives:**

- *For Decision; proposed amendments to the following clauses of the AWC-WPAC Board of Directors Terms of Reference:*
  - **4.1**
  - **5.5**
  - **5.7**
  - **6.2**
  - **6.5**
  - **9.2**
- *For Decision; proposed amendments to the following clauses of the AWC-WPAC Bylaws:*
  - **3.4.1 (b and c)**
  - **3.5.4.1**
  - **3.5.4.3**
  - **4.2.1**
- *Election of eight (8) vacant positions on the Board of Directors:*
  - *Aboriginal Sector (2 positions);*
  - *Non-Government Organizations (3 positions);*
  - *Government Sector (1 position); and*
  - *“Other” Sector (2 positions);*
- *To provide information to the membership regarding the progress of the Athabasca Watershed Council and outline projects planned for the upcoming 2013-2014 fiscal year.*
- *Invite new members to join the AWC-WPAC.*

**Recorder of Minutes:** Cindy Simmonds, Administrative Support, Athabasca Watershed Council

**1. CALL TO ORDER OF THE ANNUAL GENERAL MEETING**

At 9:30 am, director of the board and Master of Ceremonies Janice Linehan welcomed everyone to the fourth Annual General Meeting of the Athabasca Watershed Council (AWC-WPAC). All attendees, including the current Board of Directors of the AWC-WPAC, were asked to introduce themselves. The list of attendees is provided at the end of this document.

**2. WELCOME ADDRESS: Jim Rennie, Mayor – Woodlands County**

Mayor Jim Rennie welcomed everyone to the community. He spoke about the importance of positive role models for children. The region's rivers and water bodies are often taken for granted. However, with good role models we can pass on the values necessary to sustain a healthy watershed over future generations.

### **3. REVIEW OF ADOPTION OF THE MINUTES OF THE MAY 26, 2012, ANNUAL GENERAL MEETING:**

**MOTION: Motion by Darrell Troock to approve the minutes of the May 26, 2012, AGM;  
All in favour; motion carried.**

### **4. PRESIDENT'S REPORT**

The Master of Ceremonies introduced Paula Evans, the President of the AWC-WPAC Board of Directors, who reported on the following:

- Public Participation sessions – Major findings from these sessions included that the AWC-WPAC needs to elevate public awareness and those individuals that did attend the Public Participation sessions had gained an increase in understanding of watershed assessment indicators.
- AWC-WPAC website – Everyone is encouraged to visit the website for updates on the activities of the AWC-WPAC, to use the interactive atlas, and to find relevant reports to watershed health.
- The AWC-WPAC encourages and welcomes dialogue with the public – to learn from each other.
- All are invited to become more involved with the AWC-WPAC by running in the Board of Directors' election, participating in one of the committees, or contacting us about volunteering opportunities.

### **5. TREASURER'S REPORT/APPROVAL OF FINANCIAL STATEMENT**

The Master of Ceremonies introduced Lorraine Johnston-MacKay, the Treasurer of the AWC-WPAC Council Board of Directors. Key points of the report were:

- Staff turnover was high this year and presented challenges.
- A net income of more than \$58,000 was particularly beneficial during the waiting period before receiving ESRD core operational funding.
- Higher cost items in the expense list include travel, wages, and renting an office space (which previously had been donated).
- Administration prepared a Financial Statement for this fiscal year which was reviewed and audited by Carolyn Campbell and Donna Mendelsohn.

**MOTION: Motion by Darrell Troock to accept the April 1, 2012 to March 31, 2013, AWC-WPAC Financial Statement as presented;  
All in favour; motion carried.**

### **6. GUEST SPEAKER: Andre Asselin, Alberta Water Council (AWC) presenting on Water Conservation, Efficiency and Productivity (CEP) Plans**

Andre Asselin introduced the AWC as a multi-stakeholder, consensus based non-profit society that came out of the Water for Life strategy. A major part of the AWC's role is providing provincial scale policy advice. Some

of the projects highlighted included: sector planning for water conservation, efficiency and productivity (CEP); non-point source pollution management in Alberta; and Words to Action.

The CEP project was developed to plan for meeting the target of improving water efficiency and productivity by 30% by the year 2015. The AWC identified seven major water using sectors and CEP plans were developed by each. Each sector's plan was reviewed by their respective WPAC and other environmental groups.

The forestry sector CEP plan was used as an example to further illustrate the project. Some key points in this sector's plan include:

- Goals – ex. keep water withdrawals at 2009 levels or better; continue partnerships
- Profile of existing water systems and water supply and demand
- Opportunities to improve – reduce intake by increasing recycling and reuse of water
- Alberta Forest Products Association (AFPA) will champion the participation and accountability portion of the plan. Even the mills that are not a part of the AFPA are captured under the CEP plan because those mills have agreed to let AFPA audit their commitments to the plan.
- Performance measures – ex. improve/maintain effluent quality
- Other information – history and other environmental initiatives

The next step in the CEP project after planning is implementation, monitoring and reporting. All sectors will provide an update in 2015 based on their 2014 data. This report will include improvements, actual changes in water use, contributions, challenges and opportunities. More information can be found at [www.awchome.ca](http://www.awchome.ca).

## 7. VOLUNTEER OF THE YEAR AWARD PRESENTATION

The Master of Ceremonies highlighted some of Marlin Taillefer's involvement with the AWC-WPAC over the past year and presented him with the 2012 Volunteer of the Year Award.

## 8. MOTIONS FOR RESOLUTION BY THE AWC-WPAC MEMBERSHIP

Paula Evans, President of the AWC-WPAC, introduced the motions for resolution by the membership at the AGM and called for any discussion regarding the motions on the floor. There was consensus among the membership to discuss and motion for each proposed amendment, in turn.

**Proposed Motion:** Clause 3.4.1 (b and c) of the AWC-WPAC Bylaws will be revised as follows: *“Any Member is entitled to:*

- b) Participate in committees and project terms to undertake AWC-WPAC business with Board approval;*
- c) Have access to minutes of all Board and Members meetings.”*

**MOTION:** Motion by Darrell Troock to accept the proposed motion as presented;

Seconded by Doug Badger;

All in favour; Motion carried.

**Proposed Motion:** Clauses of 3.5.4 of the AWC-WPAC Bylaws will be revised as follows:

- 3.5.4.1 “The AWC-WPAC may, by a motion of the AWC-WPAC Board of Directors expel any Member for any cause which is deemed sufficient in the interests of the*

AWC-WPAC.”

3.5.4.3 *“On the passage of the motion of the AWC-WPAC Board of Directors, the name of the Member is removed from the Register of Members. The Member is considered to have ceased being a Member on the date his name is removed from the Register of Members.”*

**MOTION:** Motion by Wayne Brehaut to accept the proposed motion as presented;  
Seconded by Lavone Olson;  
All in favour; Motion carried.

**Proposed Motion:** Clause 4.2.1 of the AWC-WPAC Bylaws be revised as follows: *“A General Meeting may be held once each year as necessary on a date other than the date of the Annual General Meeting.”*

**MOTION:** Motion by Janice Linehan to accept the proposed Motion as presented;  
Motion seconded by Shelleen Gerbig;  
All in favour; motion carried.

**Proposed Motion:** Clause 4.1 of the AWC-WPAC Board of Directors Terms of Reference will be revised as follows: *“The Board of Directors shall have no fewer than eight (8) and no more than seventeen (17) members including the past president. These members will be from the following sector groups with the following distribution of seats:*

- *Government – 3 elected seats, and 1 appointed seat from Alberta Environment & Sustainable Resource Development*
- *Non-Government Organizations – 3 elected seats*
- *Industry – 3 elected seats*
- *Aboriginal – 3 seats*
- *“Other” – 3 seats”*

**MOTION:** Motion by Tom Weber to accept the proposed Motion as presented;  
Motion seconded by Doug Badger;  
All in favour; motion carried.

**Proposed Motion:** Clause 5.5 of the AWC-WPAC Board of Directors Terms of Reference will be revised as follows: *“Each Board member shall serve for a two-year term. He/she may continue to serve additional terms if re-elected.”*

**MOTION:** Motion by Lorraine Johnston-MacKay to accept the proposed Motion as presented;  
Motion seconded by Lavone Olson;  
All in favour; motion carried.

**Proposed Motion:** To completely remove Clause 5.7 of the AWC-WPAC Board of Directors Terms of Reference that currently reads: *"The terms of the Board of Directors will initially be staggered to ensure half of the Board at any given time is beginning a new two-year term."*

**MOTION:** Motion by Dan Moore to accept the proposed Motion as presented;  
Motion seconded by Lavone Olson;  
All in favour; motion carried.

**Proposed Motion:** Clause 6.2 of the AWC-WPAC Board of Directors Terms of Reference will be revised as follows: *"The Board will ensure the establishment and continued maintenance of an effective Communications Strategy and Policy and Procedures Manuals for the Athabasca Watershed Council."*

**MOTION:** Motion by Lavone Olson to accept the proposed Motion as presented;  
Motion seconded by Tom Weber;  
All in favour; motion carried.

**Proposed Motion:** Clause 6.5 of the AWC-WPAC Board of Directors Terms of Reference will be revised as follows: *"A Board member may be removed by a vote of the Board of Directors if he/she misses three consecutive scheduled meetings without notification to the AWC-WPAC."*

**MOTION:** Motion by Lorraine Johnston-MacKay to amend the proposed resolution by adding *"or for any cause which is deemed sufficient in the interests of the AWC-WPAC"* and present this amended clause to the membership for approval;  
Motion seconded by Wayne Brehaut;  
Twelve in favour, five opposed; motion carried.

This motion to further amend clause 6.5 in this manner was discussed in length. Some members felt strongly that clause 6.5 should be based on attendance only and any points about ethics or behaviour should only be included as a separate clause. The President announced that this clause may presented as two separate clauses for approval at the next meeting.

**Vote for approval of clause 6.5 as amended by the above motion: fourteen in favor, eight opposed. Clause 6.5 will be revised as follows:** *"A Board member may be removed by a vote of the Board of Directors if he/she misses three consecutive scheduled meetings without notification to the AWC-WPAC or for any cause which is deemed sufficient in the interests of the AWC-WPAC."*

**Proposed Motion:** Clause 9.2 of the AWC-WPAC Board of Directors Terms of Reference will be revised as follows: *"Amendments to the Board of Directors Terms of Reference must be ratified by the Board of Directors."*

**MOTION:** Motion by Doug Badger to accept the proposed Motion as presented;

**Motion seconded by Lorraine Johnston-MacKay;**

**All in favour; motion carried.**

## **9. NOMINATIONS AND ELECTIONS PROCESS**

The Master of Ceremonies introduced Paula Evans and Doug Badger, respectively the President and Vice President of the AWC-WPAC, as the Nominations Committee.

During today's meeting there would be an election to fill eight (8) vacant positions on the Board of Directors:

- **Aboriginal Sector (2 positions);**
- **Non-Government Organization Sector (3 positions );**
- **Government Sector (1 position);**
- **"Other" Sector (2 positions);**

The nominations for the available positions on the Board of Directors of the AWC-WPAC were read. Brief biographies of each candidate were also provided. The following nominations were received:

### **Aboriginal Sector:**

- Lou Pawlowich.

### **Non-Government Organization Sector:**

- Lorraine Johnston-MacKay
- Tom Weber
- Donna Mendelsohn (Central Athabasca Stewardship Society)

### **Government Sector:**

- Lavone Olson

### **"Other" Sector:**

- Bryan Keith
- Warren Walker (Sun Gro)

## **10. ELECTION OF THE BOARD OF DIRECTORS & PRESIDENT**

An election for the Board of Directors was not required. All nominations were accepted by acclamation. One seat remains vacant in the Aboriginal sector.

The President called for nominations for the President of the Board of Directors. Rick Zroback nominated Lorraine Johnston-MacKay for President. Nomination seconded by Dale Currie.

**MOTION: Motion by Paula Evans to accept by acclamation Lorraine Johnston-MacKay as the President AWC-WPAC Board of Directors;**

**Motion seconded by Tom Weber;**

**All in favour; motion carried.**

## **11. CLOSING REMARKS**

It was announced that the next Board of Directors meeting will be held on June 20<sup>th</sup>, 2013 in Spruce Grove, AB. All board members will be provided with an orientation package and the remaining executive positions (Vice President, Secretary and Treasurer) will be filled at this upcoming meeting.

The Master of Ceremonies expressed appreciation on behalf of the AWC-WPAC to all attendees, volunteers, supporters and members. Everyone was invited to gather at Rotary Park for lunch and a celebration of the heritage of the Athabasca River, including live music by Laura Vinson and David Martineau and paddling in voyageur canoes with the Athabasca River Voyageur Canoe Brigade (ARVCB) volunteers Rick Zroback, Bryan Keith, Dusty Groat, Jennifer Norquay, Darrel Marshbank and Doug Yalte.

## **12. ADJOURNMENT**

**MOTION:**           **Motion by Dave Mussel to adjourn the 4<sup>th</sup> Annual General Meeting of the AWC-WPAC at 11:40 p.m.;**  
**Seconded by Paula Evans;**  
**All in favour, motion carried.**

## 4<sup>th</sup> AGM Attendees

	Name	Affiliation
1	Larry Armfelt	Athabasca County
2	Andre Asselin	Alberta Water Council
3	Doug Badger	AWC-WPAC Board
4	Jean Brehaut	
5	Wayne Brehaut	Athabasca University
6	Mike Cook	
7	Dale Currie	Town of Hinton
8	Shelleen Gerbig	SARDA
9	Lloyd Giebelhaus	Reeve – Lac Ste Anne County
10	Neil Hochstein	Alberta Bison Ranch
11	Lorraine Johnston-Mackay	AWC-WPAC Board of Directors/Hinton Historical Society
12	Bryan Keith	Athabasca River Voyageur Canoe Brigade
13	Brita Kuelken	Central Athabasca Stewardship Society
14	Janice Linehan	AWC-WPAC Board of Directors/Suncor Energy
15	Donna Mendelsohn	Central Athabasca Stewardship Society
16	Marilou Montemayor	AWC-WPAC Staff
17	Dan Moore	AWC-WPAC Board of Directors/Alberta Newsprint Company
18	Dave Mussell	AWC-WPAC Board of Directors/AESRD
19	Lavone Olson	AWC-WPAC Board of Directors/Yellowhead County
20	Lou Pawlowich	AWC-WPAC Board of Directors/Metis Nation Region 6
21	Cindy Simmonds	AWC-WPAC Staff
22	Marlin Taillefer	
23	Darrell Troock	AWC-WPAC Board of Directors/County of Barrhead
24	Darlene Vader	
25	Mel Vader	
26	Warren Walker	Sun Gro
27	Tom Weber	AWC-WPAC Board of Directors/Clearwater River Society
28	Rick Zroback	Athabasca River Voyageur Canoe Brigade